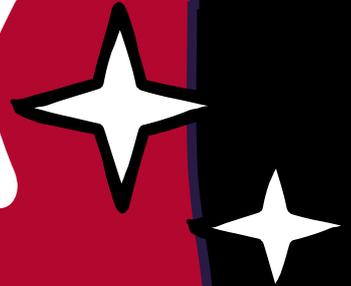




Mansfield University
SPSEA

APEX 



2022 - 2023





» Table of Contents

01

APEX & Activity Information

APEX PROGRAM DEFINITION, MISSION STATEMENT, CHAPTER INFORMATION, ACTIVITIES INFORMATION

02

Community Service

ON-CAMPUS JOINT PROJECT WITH ANOTHER CAMPUS ORGANIZATION, 3 PROJECTS BENEFITING THE ON-CAMPUS COMMUNITY, 3 PROJECTS BENEFITING THE OFF-CAMPUS COMMUNITY

03

Leadership & Membership Development

PARTICIPATION, COMMUNICATION, MEETINGS, MEMBERSHIP RECOGNITION, MEETING MINUTES

04

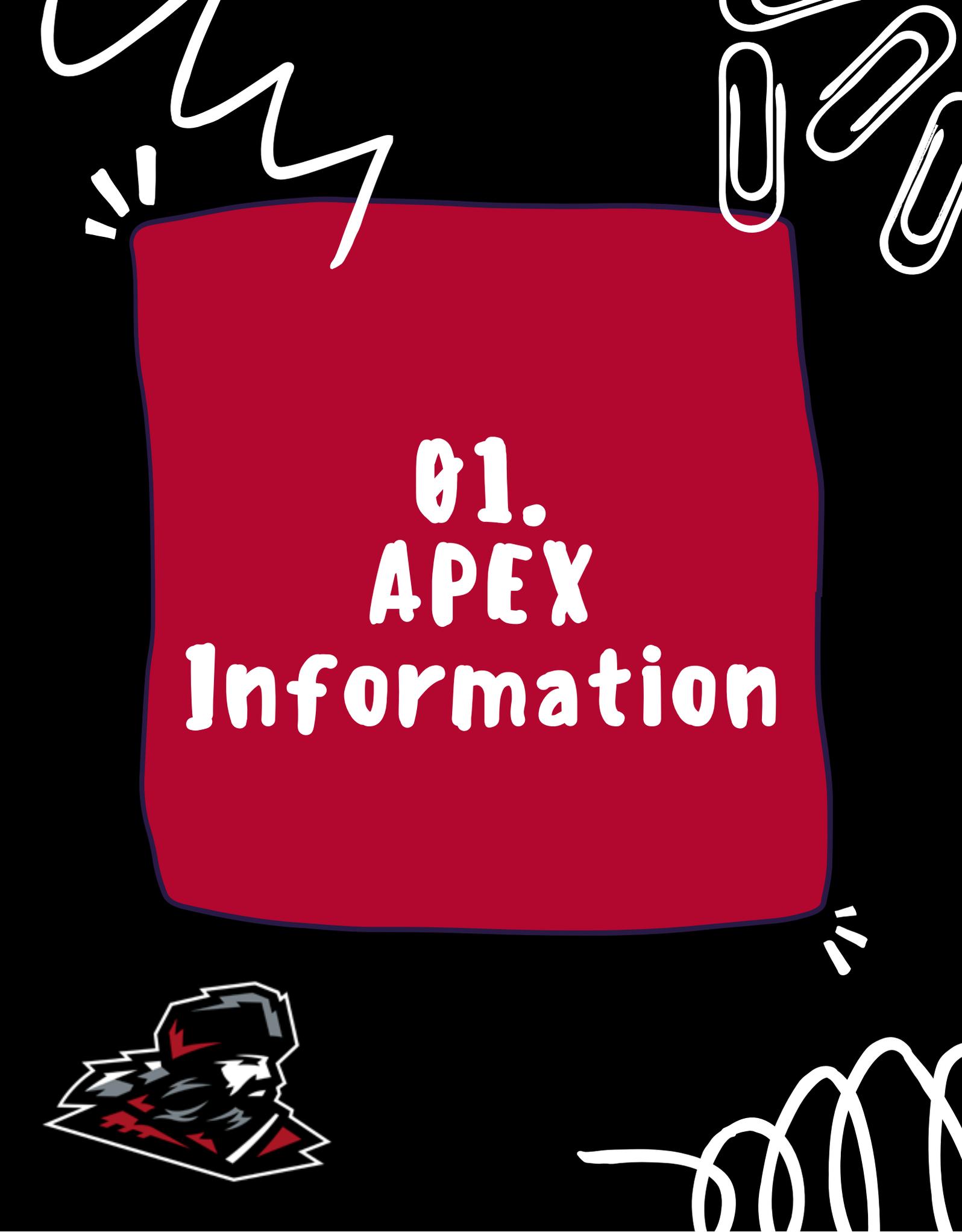
Political Action & Advocacy

VOTER REGISTRATION DRIVE, DISTRIBUTION OF NEA/PSEA POLITICAL MATERIAL

05

Professional Growth

STATE & REGIONAL INVOLVEMENT, PROFESSIONAL DEVELOPMENT SESSIONS, 2022 SPSEA STATE CONFERENCE, HOD, NEA AEC & RA



01.
APEX
Information

APEX Program

The **APEX (Achieving Professional Excellence)** program is designed to encourage chapters to participate in a variety of projects, which fall under five main categories.

APEX is **documentation of goals achieved and activities conducted by Student PSEA chapters**. Recognition and awards are presented at the annual state conference. The APEX committee strongly recommends that chapters wishing to participate select an individual to coordinate all documentation as identified within the rubric throughout the year.

APEX provides the opportunity for chapters to demonstrate their level of commitment to Student PSEA and its mission statement:

Mission Statement

Student PSEA is a pre-professional student association dedicated to advancing leadership skills and professional development among future educators across the Commonwealth. Our focus is to enhance communications and relations with our membership, the PSEA, and the community as a whole.

APEX provides many leadership opportunities for members on campus, off campus and within their PSEA region.

Although APEX is not intended as a competition, chapters which complete required projects are encouraged to submit documentation of their project for awards to be given at the annual Student PSEA Conference. Documentation can be in the form of electronic portfolios, videos, computer slide shows, as well as other creative ideas.

Please read the following pages carefully and be sure to comply with all APEX requirements if you wish to be eligible for awards.

If you have any questions, please e-mail students@psea.org

All participating chapters that submit an APEX, will be recognized at the annual state conference and the top three APEX entries will receive an award.

The categories are as follows:

| Student PSEA Titles | Equivalent to NEA Local Excellence Award |
|-------------------------------------|---|
| Community Service | Community Outreach |
| Leadership & Membership Development | Organization & Infrastructure |
| Political Action & Advocacy | Political Action |
| Professional Development | Teacher Quality |
| General Organization & Quality | |

APEX chapters may also wish to submit their entry to NEA for consideration in the NEA Student Program Local Excellence Award. Information on that award can be found at <https://www.nea.org/about-nea/our-members/aspiring-educators>. Please note that all nominations, applications, and supporting documents must be postmarked or received in the NEA Student Program office.

Cash awards will be presented to the winning chapters in each of the following categories:

- ◆ Highest Percentage Increase in Membership
- ◆ Overall Entry
- ◆ Community Service
- ◆ Leadership & Membership Development
- ◆ Political Action & Advocacy
- ◆ Professional Development
- ◆ Electronic submission

Entries can be in the form of digital portfolios, videos, computer slide shows, as well as other creative ideas.

All entries must be electronically submitted to: students@psea.org. Please include the university name in the subject line (ie Clarion University Apex Submission).

***All submissions will be evaluated after the first breakout session.**_____

APEX Program Reports

All entries, **must have the following required** enclosed APEX Chapter Information and Activities Information sheets for chapters to provide general information **with advisor signature** (Scan and attach). Submit the completed APEX Chapter Information and Activities Information sheets with your entry. **Incomplete submissions will not be considered.**

About the Categories

- ◆ Each activity must document a **minimum of five members** involved in the planning and implementation to qualify as an activity.
- ◆ Activities that qualify for two or more categories must be identified as such.
- ◆ When having an event with an EDGE speaker, **clearly identify the speaker as an EDGE speaker.**

1. Community Service

- ◆ Must be of a service nature
- ◆ May be done as a joint campus organization project or can involve outside community organizations
- ◆ Examples of previous APEX entries:
 - On Campus:**
 - ◆ Prepare care packages for student teachers
 - ◆ Establish a campus tutoring service
 - ◆ Organize a blood drive
 - Off Campus:**
 - ◆ Adopt-a-Highway
 - ◆ Food Drive
 - ◆ Nursing Home Visits

2. Leadership & Membership Development

- ◆ Should be designed to increase membership growth (retention, recruitment, diversity, and class)
- ◆ May include leadership opportunities for members
- ◆ Increase communication among chapter members and/or the community
- ◆ Examples of previous APEX entries:
 - ◆ Membership drive
 - ◆ Publish chapter newsletters
 - ◆ Monthly chapter meetings

3. Political Action & Advocacy

- ◆ Should increase political awareness and involvement of your members
- Examples of previous APEX entries:
 - ◆ Voter registration drive
 - ◆ Sponsor a political debate and/or a guest speaker on controversial educational issues
 - ◆ Campaign phone banks
 - ◆ Distributing political/campaign materials
 - ◆ PACE Fundraiser (must follow PSEA/PACE Guidelines)

4. Professional Growth

- ◆ Must be a professional education focus
- ◆ Must be geared to expanding the professional knowledge and/or experience of your members
- ◆ Examples of previous APEX entries:
 - ◆ Partnering with local school districts in an educational project
 - ◆ Sponsoring EDGE programs
 - ◆ Read Across America
 - ◆ American Education Week activities (Participate in a lesson/activity-not just reading a book)

5. General Organization and Quality

APEX CHAPTER INFORMATION SHEET

CHAPTER: Mansfield University of Pennsylvania

PSEA REGION: Central

ADVISOR: Dr. Rebecca Parks

CHAPTER PRESIDENT: Jordan Miller (Fall Semester), Dawcin Jones (Spring Semester)

CHAPTER VICE-PRESIDENT: Laura Sauder (Fall Semester), Grace Grenier (Spring Semester)

CHAPTER SECRETARY: Grace Grenier (Fall Semester), Jenna Hemighaus (Spring Semester)

CHAPTER TREASURER: Caitlin Klein (Fall Semester), Hailei Harmon (Spring Semester)

OTHER OFFICERS: APEX CHAIRPERSON: Dawcin Jones; COMMUNITY SERVICE

CHAIRPERSON: Alexandria McKinney; PACE CHAIRPERSON: Logan Wenrick

EARLY CHILDHOOD EDUCATION REPRESENTATIVE: Joshua Beers;

SECONDARY EDUCATION REPRESENTATIVE: Ashley LaGrelus

Advisor Signature:



Date:



ACTIVITIES INFORMATION

List all of your activities for each category.

| Community Service | Leadership & Membership Development | Political Action & Advocacy | Professional Development |
|---|---|---|--|
| <ul style="list-style-type: none"> • Rock Painting with RCMU • Student Teacher Care Packages • Education Building Bulletin Boards • Games with Kiwanis • CPR Class • Bloomsburg University Outreach to Teach Event • Book Drive for Galetton ASD | <ul style="list-style-type: none"> • Increase in Participation • Communication Regularly • Scheduled Meetings • Membership Recognition • Meeting Minutes | <ul style="list-style-type: none"> • Voter Registration Drive • Distribution of NEA/PSEA Political Material | <ul style="list-style-type: none"> • State & Regional Involvement • Hosted 6 Professional Development Sessions/PEARL • 2022 SPSEA State Conference • 2022 HOD • 2022 NEA AEC & RA |

APEX Rubric

Community Service – 1 pt each if 5 members participate in the activity

| | |
|--|---|
| | A continuous community project held off campus (8 or more visits with dates listed) (Ex. Local Library)* |
| | Joint project (off/on campus) with another campus organization (define project and list dates) |
| | Received NEA CREATE Grant * |
| | Received a grant other than NEA CREATE |
| | At least 2 projects that benefit the off-campus community (Ex. Pen pal) (2 projects 1pt) (3 or more 2pts) |
| | At least 2 projects that benefit the on-campus community (2 projects 1pt) (3 or more 2pts) |
| | Community outreach within your region* (2 projects 1pt) (3 or more 2pts) |

Leadership & Membership Development – 1 pt each if 5 members participate in the activity

| | |
|--|--|
| | Involvement with PSEA – attended region meeting* |
| | Involvement with PSEA – 2 or more types of activities (EX. Phone bank) |
| | Attend a local EA meeting (5 member requirement not necessary) |
| | Hold a chapter meeting with at least 1 EA member present |
| | Increase in membership from previous year |
| | Involvement in SPSEA Region activity (2 or more chapters present) |
| | Proof of communication among membership |
| | Held regularly scheduled meetings |
| | Recognition event or documentation for member involvement |

Political Action & Advocacy – 1 pt each if 5 members participate in the activity

| | |
|--|---|
| | Off campus activity with PSEA/PACE for region (1 activity 1pt) (2 or more 2pts) |
| | Voter registration drive |
| | Held PACE fundraiser according to PSEA guidelines* |
| | PSEA/PACE speaker for SPSEA members (1 activity 1pt) (2 or more 2pts) |
| | Distributed NEA/PSEA political material |

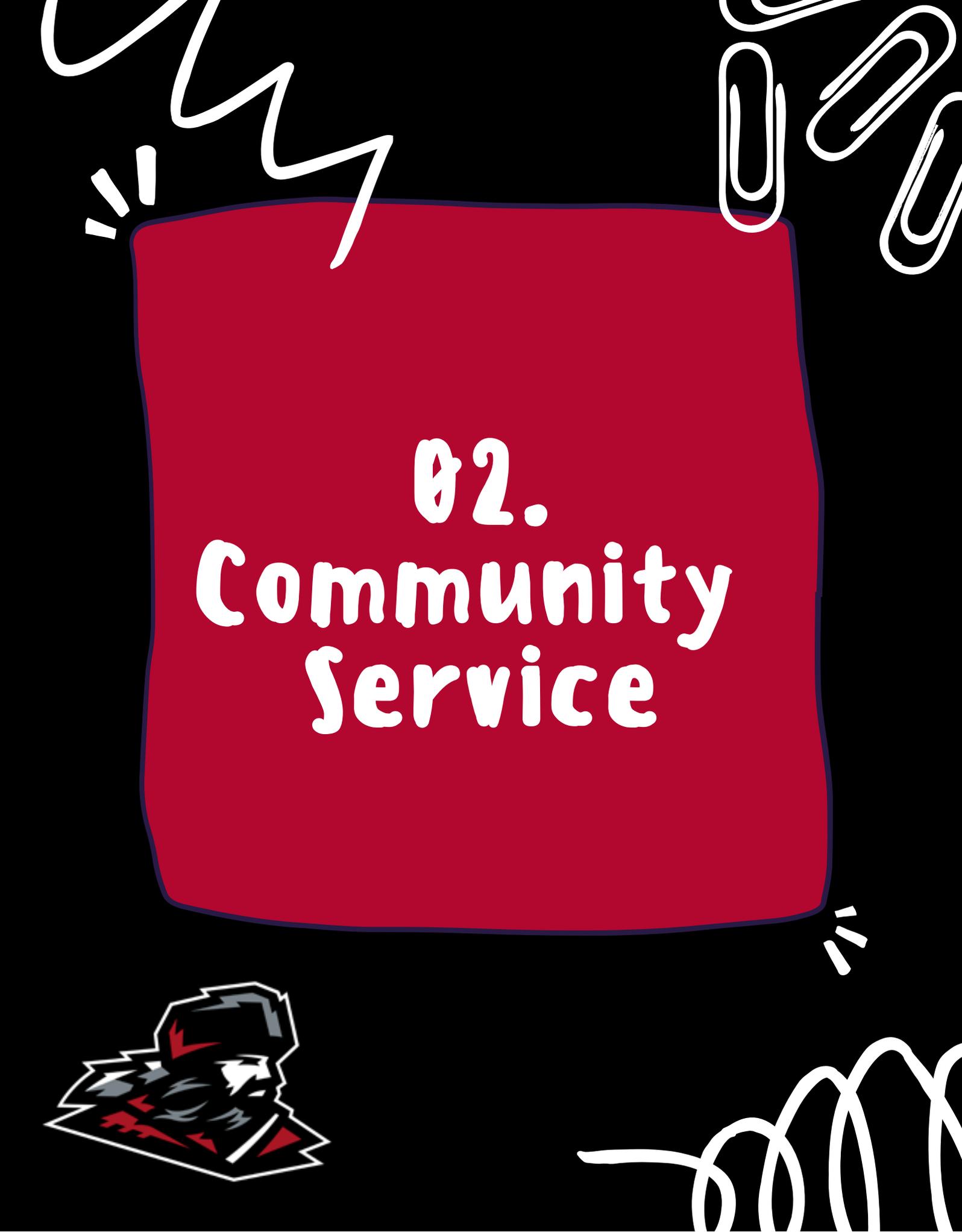
Professional Development – 1 pt each if 5 members participate in the activity

| | |
|--|---|
| | Held professional growth activity (1 point for each type) |
| | Held a leadership activity – 1 point for each type of activity (Ex. EDGE speaker) |
| | Organized and participated in NEA/PSEA educational activity (1 activity 1pt) (2 or more 2pts) |
| | Participated in American Education Week |
| | Attended a PSEA region professional development activity (not region meeting, 2 SPSEA members minimum)* |
| | Attend HOD critical issues session (certificate required, 5 member requirement not necessary) |
| | Attend NEA/RA (5 member requirement not necessary) |
| | Attended SPSEA Conference previous year (Names required) |

General Organization/Quality– 1 pt each

| | |
|--|--|
| | APEX Chapter Information page |
| | Activities Information (list of activities and table of contents) |
| | Activities correctly categorized |
| | No blatant spelling or grammatical errors |
| | Activities verified and valid within entry (date/title/category) |
| | Presentation is of professional quality |
| | Speakers identified by qualification/organization/profession |
| | Participants are identified either by name or photograph |
| | Meeting minutes submitted from current school year* |

*Used in tie breaker situation



02.
**Community
Service**

Rock Painting with RCMU

March 21st

8 SPSEA attendees - Jenna Case, Morgan Leicht, Tessa Bobb, Cassidy Chandler, Isabella Hoffner, Alexandria McKinney, Grace Grenier, Sage Elliot

This was a joint event with the Rotaract Club (RCMU). After SPSEA helped RCMU paint the rocks with positive messages, RCMU hid the rocks around campus to share kind words with everyone who sees them.



Student Teacher Care Packages

March 1st

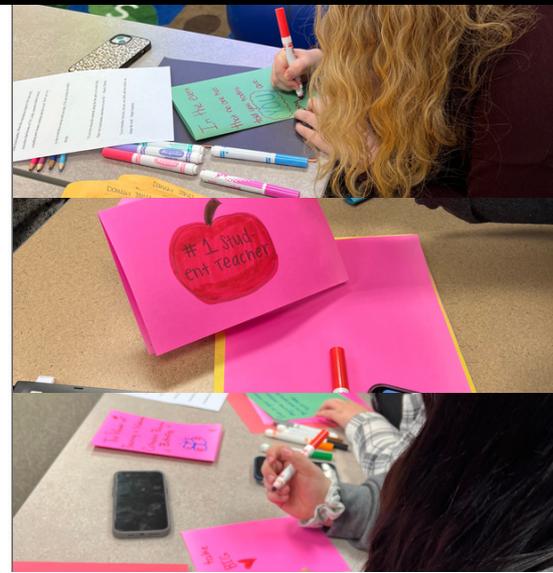
10 attendees - Hailei Harmon, Joshua Beers, Jessica Brooks, Dawcin Jones, Grace Grenier, Ashley LaGrelus, Alexandria McKinney, Charisma Grega, Ryleigh Rachiele

Each student teacher during the Spring Semester received "good luck" cards from our members as well as a sheet explaining the importance of joining PSEA. We sent out 33 cards in total to early childhood, secondary, music, and special education student teachers.

Today I received your kind words of encouragement in the mail for student teaching. It was an amazing feeling to get this, and it made my day!

Thank you for supporting us and providing opportunities for education majors. Thank you to SPESA!

Benefits the on-campus community



Education Building Bulletin Boards

September 22nd, February 15th, March 22nd

9 attendees - Alexandria McKinney, Charisma

Grega, Logan Wenrick, Jenna Hemighaus, Hailei

Harmon, Dawcin Jones, Jordan Miller, Grace

Grenier, Laura Sauder

Members revamped the bulletin boards in the education building to boost morale and to provide students with valuable resources.



CPR Class

April 29th

We currently have 5 members (Jenna Hemighaus, Alexandria McKinney, Logan Wenrick, Charisma Grega, Jessica Brooks) signed up to take the class. Registration is still open and is open to all students on campus as CPR is a vital skill to have. Class fees are waived for all SPSEA members. 1 of our members (Dawcin Jones) will be helping to teach the class.

SATURDAY APRIL 29th 10am-2pm

SPSEA CPR CLASS

- Receive hands on instruction by certified instructors and an official textbook.
- After course completion you will receive an AHA/CPR Certification Card (a requirement for many childcare and education positions!)
- Lunch will be provided!

REGISTRATION



\$40 refundable deposit required to confirm your spot!
Deposits can be sent to Dr Parks on Venmo: @Rebecca-Parks-27 or via cash/check!

Games with Kiwanis

April 22nd

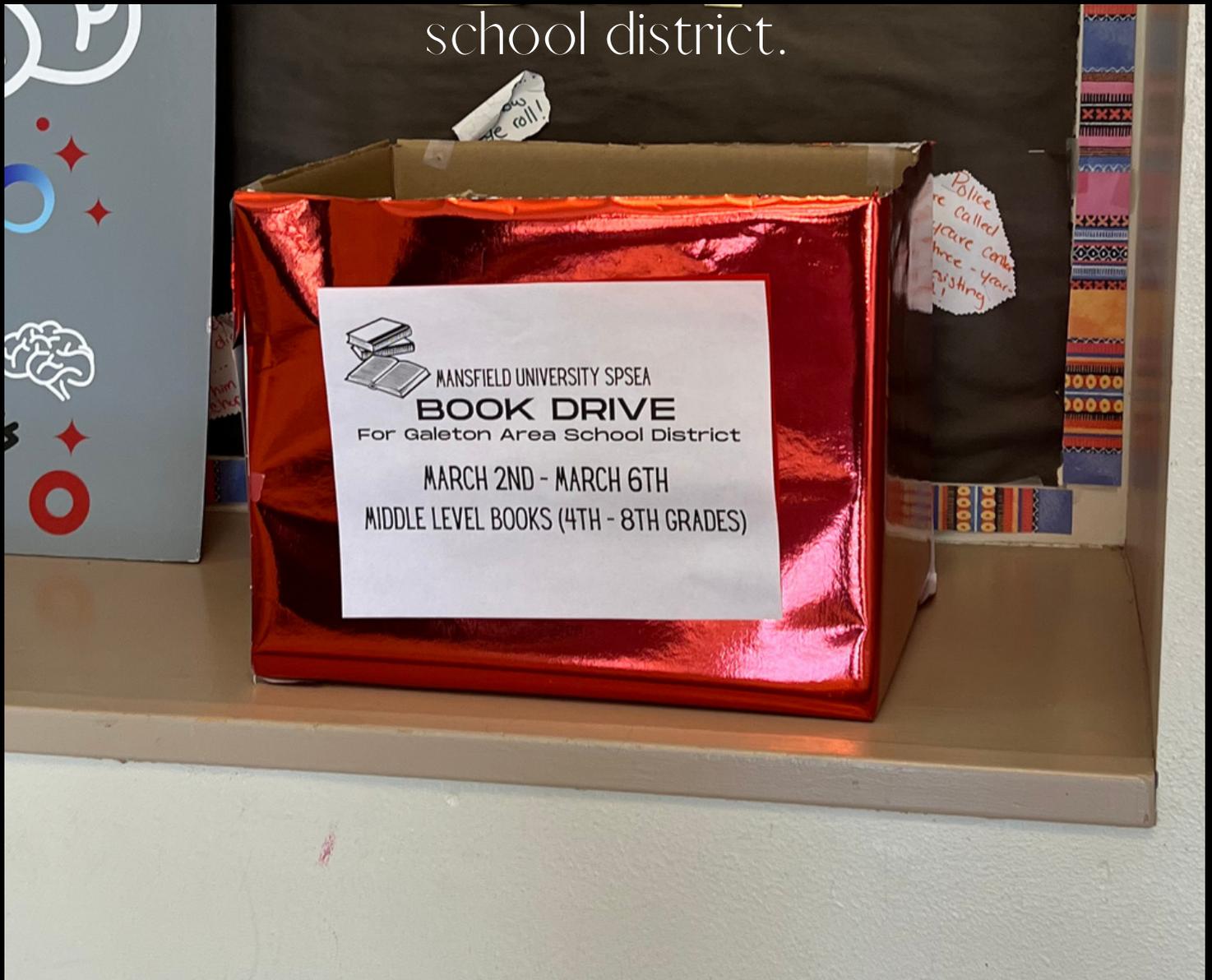
This event is currently in the planning stages.
Alexandria McKinney and Dawcin Jones are planning
the event.



Benefits the off-campus community

Book Drive for Galeton ASD

We collected middle-level books during Read Across America Week. Donation boxes were placed around campus and the community. Our chapter was able to donate over 30 books to the school district.



Bloomsburg University Outreach to Teach Event

February 25th

We teamed up with Bloomsburg University to paint murals at Bloomsburg Middle School. Unfortunately, due to weather conditions, only one (Casey Sutton) out of five members (Dawcin Jones, Charisma Grega, Hailei Harmon, Ryleigh Rachiele) scheduled to attend made it to the

event.

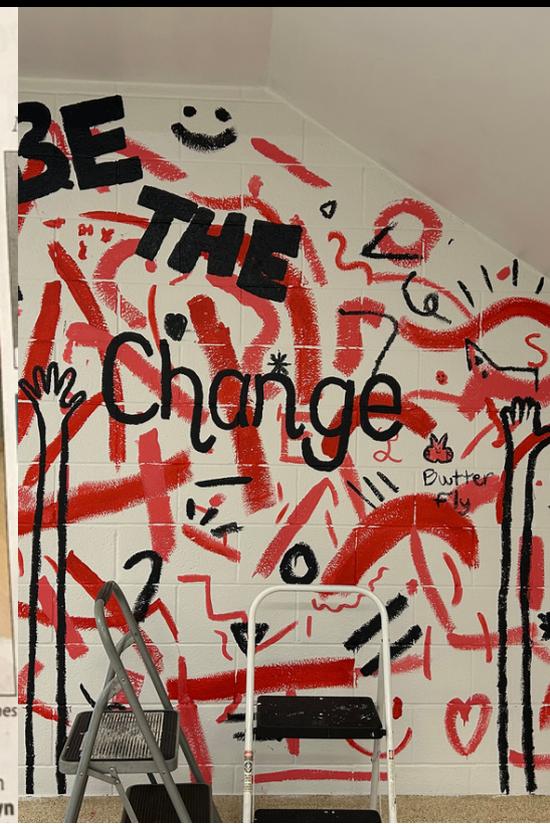


Press Enterprise/Bill Hughes

BU STUDENTS PARTNER WITH MIDDLE SCHOOLERS ON MURALS

Benefits the off-campus community

Education Association organized a mural painting project with working on one of the murals are, from left, BU senior Jocelyn





03.
Leadership &
Membership
Development

Increase in Participation

All education members at Mansfield University are SPSEA members due to the university's liability insurance requirement. As a chapter, we have been working on increasing participation among members, especially education students who are typically underrepresented. To do so, we have been hosting more community service events and improving communication among members. During our last meeting of the year (April 19th), we will be hosting a membership drive.

Meeting attendance

Does NOT include 4 e-board members

09/12/22 - not recorded

09/26/22 - not recorded

10/10/22 - 3 general body members

10/24/22 - 0 general body members

11/07/22 - 4 general body members

02/01/23 - 10 general body members

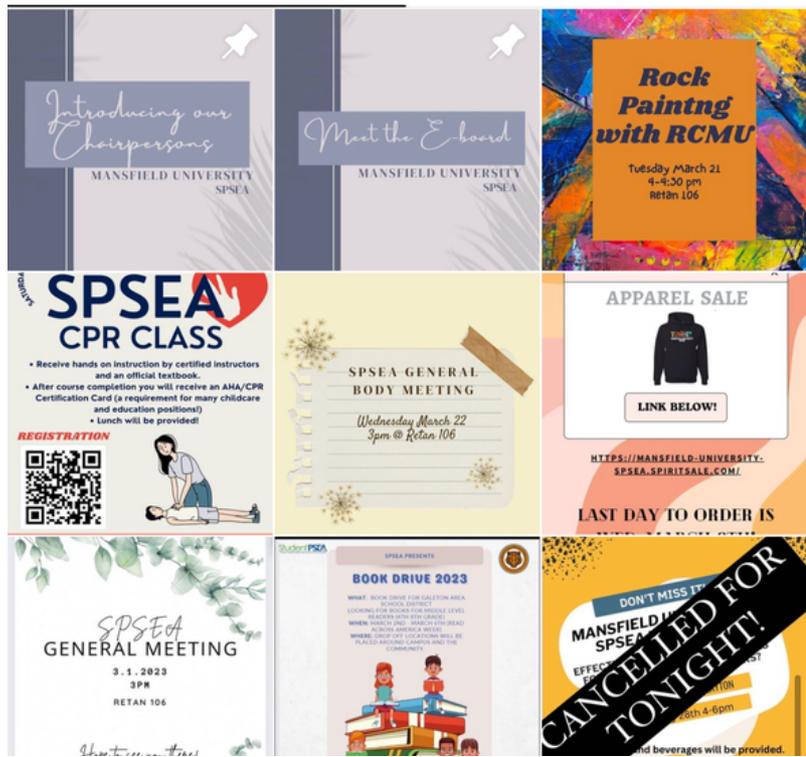
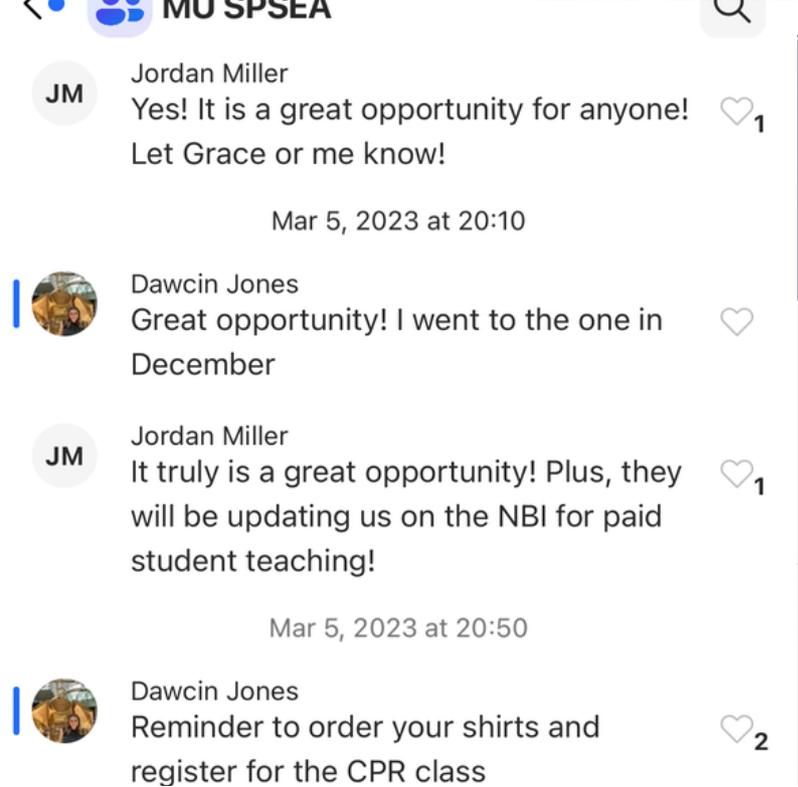
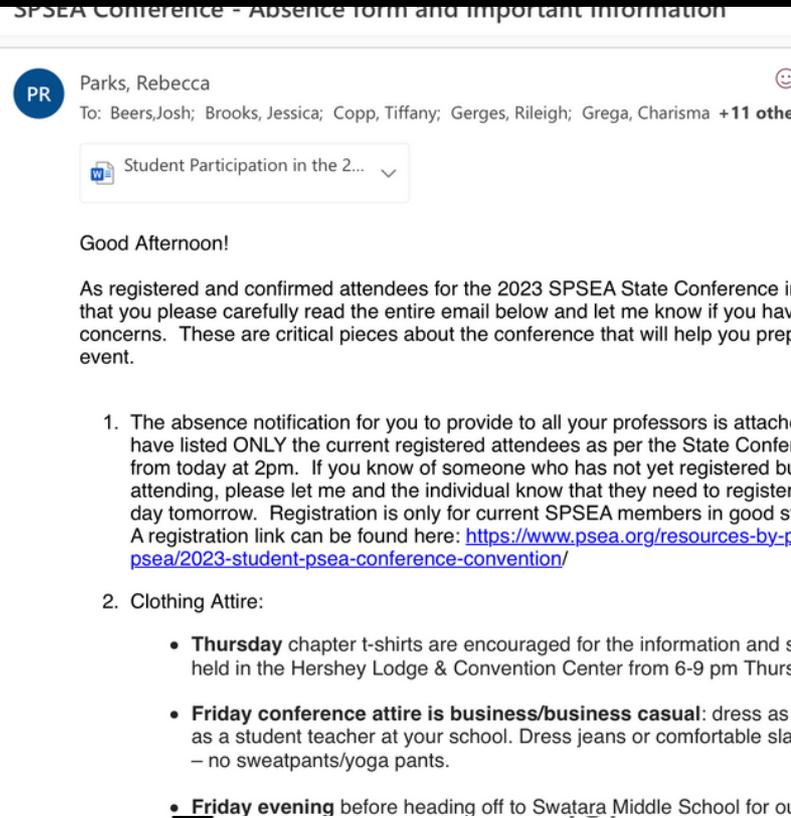
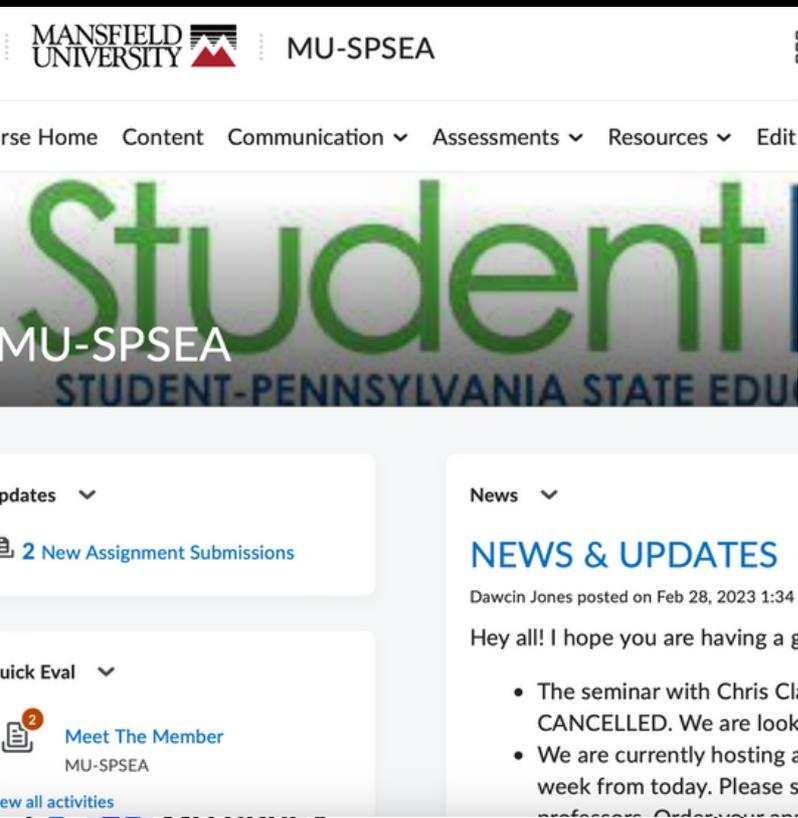
02/15/23 - 7 general body members

03/01/23 - 5 general body members

03/22/23 - 5 general body members

Communication

We communicate with members via D2L, Instagram, e-mail, and GroupMe.



Regularly Scheduled Meetings

In the fall, we held general body meetings every other Monday at 6:30 P.M. and e-board meetings the alternating Mondays at 6:30 P.M.

In the spring, we hosted general body meetings every other Wednesday at 3:00 P.M. and e-board meetings every other Monday at 5:00 P.M.

General body meetings were held in the education building (Retan 106) and e-board meetings were held via Zoom.

All meeting dates were given to members at the beginning of each semester and members received reminders about upcoming meetings.

Member Recognition

At our final general body meeting for the year (April 19th), we will be handing out member recognition awards.



OUTSTANDING MEETING ATTENDANCE

This certificate is presented to:

For being present at all SPSEA general body meetings and/or executive board meetings for the semester.

President

Vice President



OUTSTANDING COMMUNICATION LEADER

This certificate is presented to:

For ensuring that SPSEA members are aware of community service events, fundraiser details, meetings, and all other SPSEA related news

President

Vice President



OUTSTANDING UNDERCLASSMEN

This certificate is presented to:

For demonstrating great leadership and being an active member of the Mansfield University SPSEA Chapter.

President

Vice President



OUTSTANDING COMMUNITY SERVICE LEADER

This certificate is presented to:

For demonstrating great leadership, setting up events, and taking on the huge role of serving our community.

President

Vice President

SPSEA General Body Meeting

Date: 2/15/2023

11 in attendance - Dawcin Jones Jenna Hemighaus Hailei Harmon Josh Beers Charisma Grega Allie McKinney Kaylie Patterson Ryleigh Rachiele Ashley LaGradius Hayley Bogart Mackenzie Kyzer

The meeting started at 3:02

Meeting the E-Board

- **President: Dawcin Jones**
- **Vice: Grace Grenier**
- **Secretary: Jenna Hemighaus**
- **Treasurer: Hailei Harmon**

Representatives & Chairpersons

- **Early Childhood Education Rep: Josh Beers**
- **Secondary Education Rep: Ashley LeGradius**
- **Community Person Chairperson: Allie McKinney**
- **PACE Chairperson: Logan Wenrick**

New Business

- Bloomsburg Middle School Outreach Project (February 25 from 10-4)
 - Lunch provided
 - Community service hours - Painting murals
- CPR Class
 - Vote on the poll on GroupMe
 - 1 instructor per 7 students
 - Possible date in March
- SPSEA State Conference
 - March 23-25
 - Hershey, PA
 - Register no later than Feb 24 (hotels at discounted rate)
 - Went over conference schedule
 - Central Region Board (Grace, Allie, Dawcin) shared experiences
- MU Open House Organization Fair
 - Feb 18th 2-4 pm
- Chris Clayton Presentation (Effective Classroom Management)
 - Feb 28 4-6 pm
 - Retan G-1 Team Bonding

Team Bonding & Professional Development

- Substitute Teaching to Gain Experience
 - ACT 86 allows you to sub as long as you have 60+ credits
 - Limits on amount of days have been removed due to teacher shortage
 - Great way to experience and network
 - Watched a video about Tip for Planning for a Substitute

The meeting was adjourned 3:36 by Grace Grenier Motioned second by: Josh Beers

SPSEA Executive Board Meeting

Date: 3/6/2023

Meeting was brought to order at 5:02 pm

E-Board Members in Attendance: 5

Dr Parks (Advisor)

Jenna Hemighaus (Secretary)

Grace Grenier (Vice President)

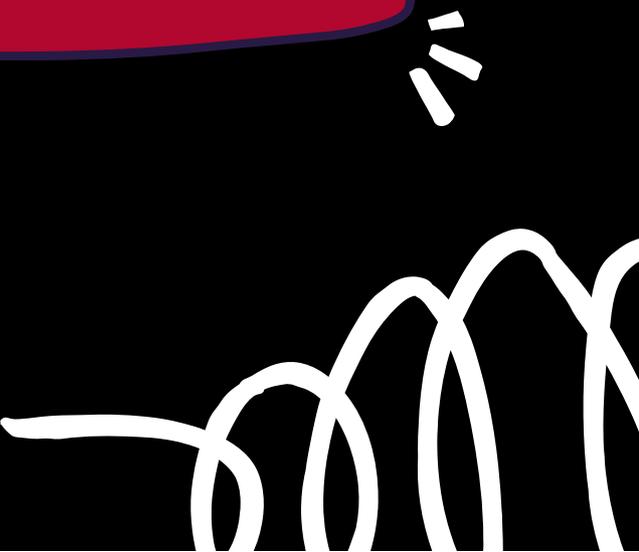
Josh Beers (Early Childhood Representative) Hailei Harmon (Treasurer)

- Discussed the SPSEA State Conference and Room Assignments
 - Room Assignments sent in email
- Discussion on Meeting Minutes and Agendas
 - Working on agendas to put out before meetings so we know what needs to be discussed
- Community Service Report (From Allie McKinney)
 - Rock Painting with RCMU on Wed March 8 ■ 3pm @ Retan 106
 - Galeton Area School District Book Drive
 - 4th-8th Grade Level books
 - Multiple drop off locations around campus
 - Note: make sure to keep monitoring boxes
- Cleaning in Retan
 - New bulletin boards: proposed topic of Gate 1
 - Cleaning the Retan Student Lounge
- PACE Chairperson Report (From Logan Weinrick)
 - Voter Registration Drive
 - Possible date of 4/13/23 sometime in the afternoon
 - Members running the drive will set up a table in Lower Manser or Alumni Hall (work in shifts)
 - Create flyers and social media posts to spread the word
- Other Business
 - Chris Clayton Presentation
 - Planning for a reschedule date
 - Proposed date is Thursday April 13th from 4-6 pm
 - Apparel Sale
 - The online store closes on March 8th
 - Shirts will be distributed to students at the 3/22 General Body Meeting
 - Members attending the SPSEA Conference will wear them on March 25 (last day of conference)
 - CPR Class
 - April 29 10-2pm
 - Deposit of \$40 via venmo/cash/check: will be reimbursed
- Upcoming Meetings
 - Executive Board: Monday March 20th @5:00 pm via zoom
 - General Body (State Prep) Meeting: Wednesday March 22 @3:00 pm in Retan 106
 - SPSEA State Conference (Hershey, PA): March 23-25

Meeting was adjourned at 5:43 pm Motioned second by Jenna Hemighaus



04.
Political
Action &
Advocacy



Voter Registration Drive

Logan Wenrick, Dawcin Jones, and Jenna Hemighaus are the main event coordinators, but numerous members have signed up to take shifts at our booth.

Voter Registration Drive
sponsored by
Mansfield University
SPSEA

REGISTER TO VOTE!

APRIL 13TH, 2023

ALUMNI HALL: 9AM-11AM

LOWER MANSER: 12PM-3:30PM

YOUR VOICE MATTERS

Distribution of NEA/PSEA

Political Material

During the Voter Registration Drive (April 13th) and our PACE meeting (April 5th) we will be distributing materials from PSEA's PACE Voter Toolkit to help students around campus become "EdActivists" and recognize the importance of voting and letting your voice be heard in elections.



05.
Professional
Growth

State President

Jordan Miller



Central Region Vice- President

Grace Grenier



Central Region Secretary

Alexandria McKinney



Professional Development

FALL 2022

9/12 - All About Technology and How to Use It

Presented by Jordan Miller

9/26 - All About Technology and How to Use It pt. 2

Presented by Grace Grenier

10/10 - Integrating Arts Into a General Education Classroom Setting

Presented by Laura Sauder

11/7 - Teacher Resiliency

Presented by Dawcin Jones

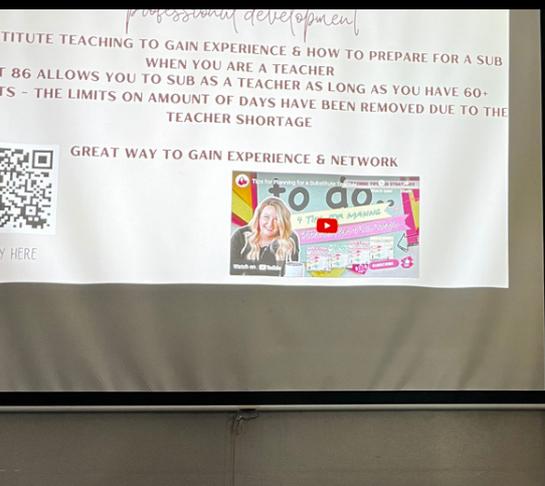
SPRING 2023

2/15 - Substitute Teaching & Preparing for a Substitute in Your Future Classroom

Presented by Dawcin Jones

3/1 Multi-Sensory Learning Using Arts Integration

PEARL

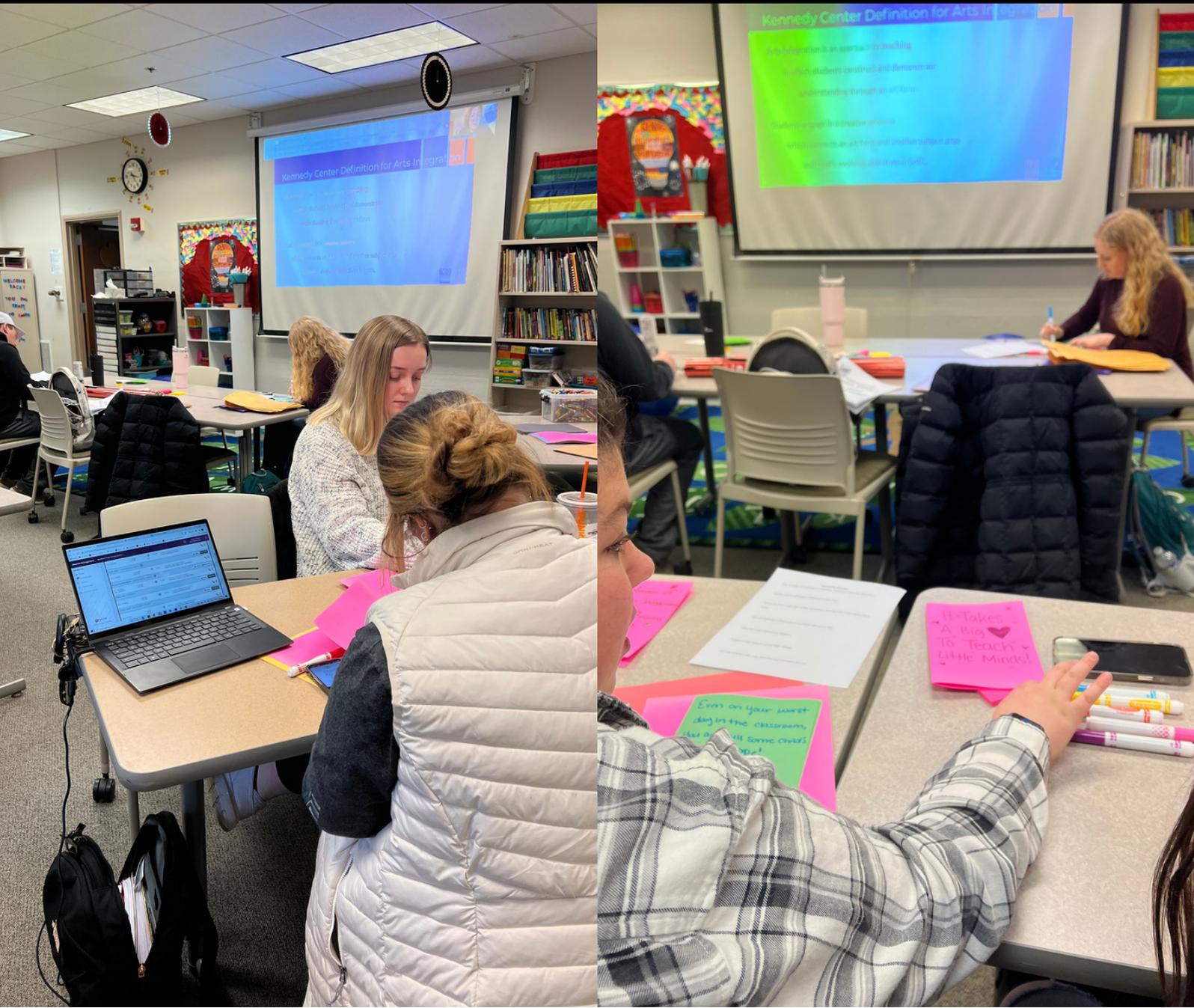


PEARL

Multi-Sensory Learning Using Arts Integration

March 1st, 2023 - 9 attendees

This professional development webinar aligned with our meeting activity of making "good luck" cards for our student teachers.



2022 December PSEA House of Delegates

Pittsburgh, PA

2 attendees - Jordan Miller & Dawcin Jones



| | Votes | % |
|-----|-------|-------|
| Yes | 415 | 91.61 |
| No | 38 | 8.39 |

Motion to approve New Business Item Number 6

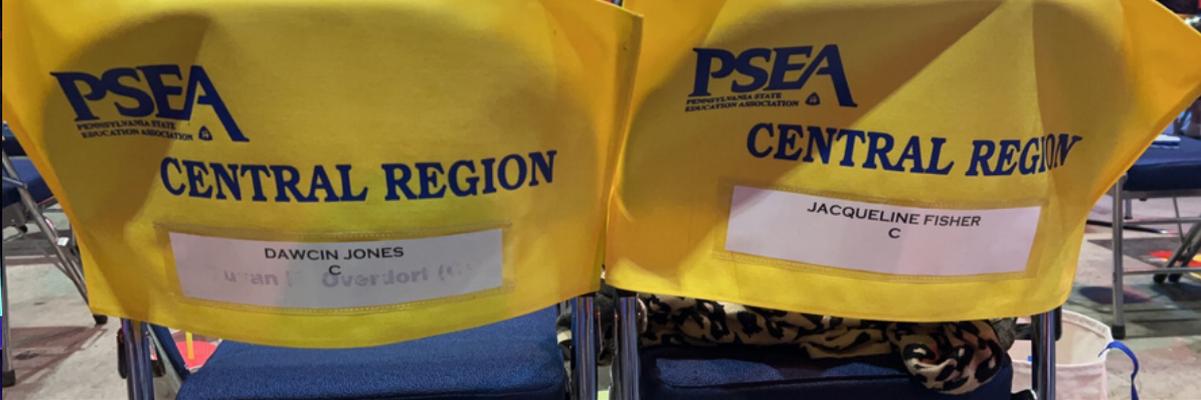
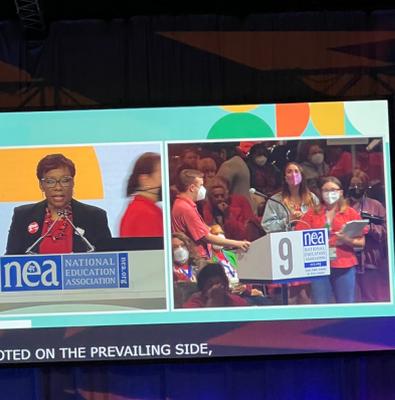
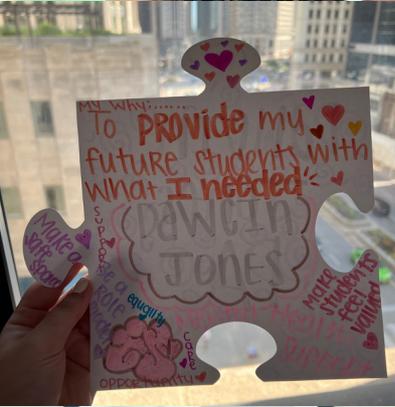
1 PSEA/HOD



2022 NEA AEC & RA

Chicago, IL

1 attendee - Dawcin Jones



2022 SPSEA STATE CONFERENCE

Erie, PA

8 attendees - Sydney Tubbs, Jordan Miller,
Abigail Plouse, Dawcin Jones, Grace Grenier,
Alexandria McKinney, Ashley LaGrelus, Jenna
Hemighaus (not pictured)

